

WinRx – Adaptation Reports Setup

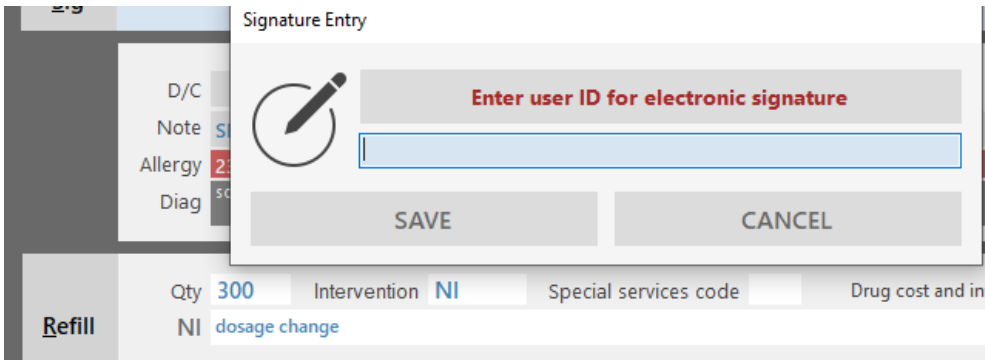
Create signature image file

Scan in an image with your written signature. Edit and crop the image and save it to your WinRx images folder. The image file needs to be named [pharmacist's initials].BMP, e.g. "DRB.BMP".



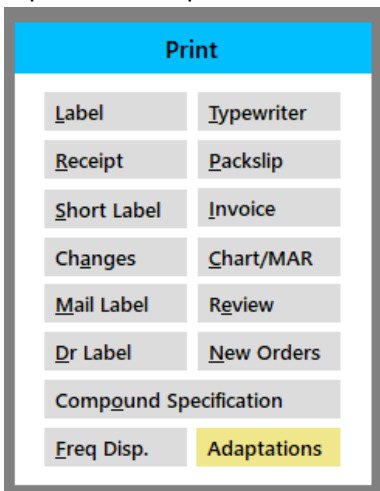
Create adaptation

Create an adaptation in WinRx as usual. You will see a prompt come up for Signature Entry. Enter your WinRx login initials to complete the adaptation.



View adaptation reports

On the main WinRx screen go to Print > Adaptations. From there you can do a print preview or print the adaptation reports. All adaptations for the same patient will be grouped together on the same report.



Using adaptation reports with the WinRx fax module

In WinRx, go to WinMail > “New Message” and “Queued Adaptations”

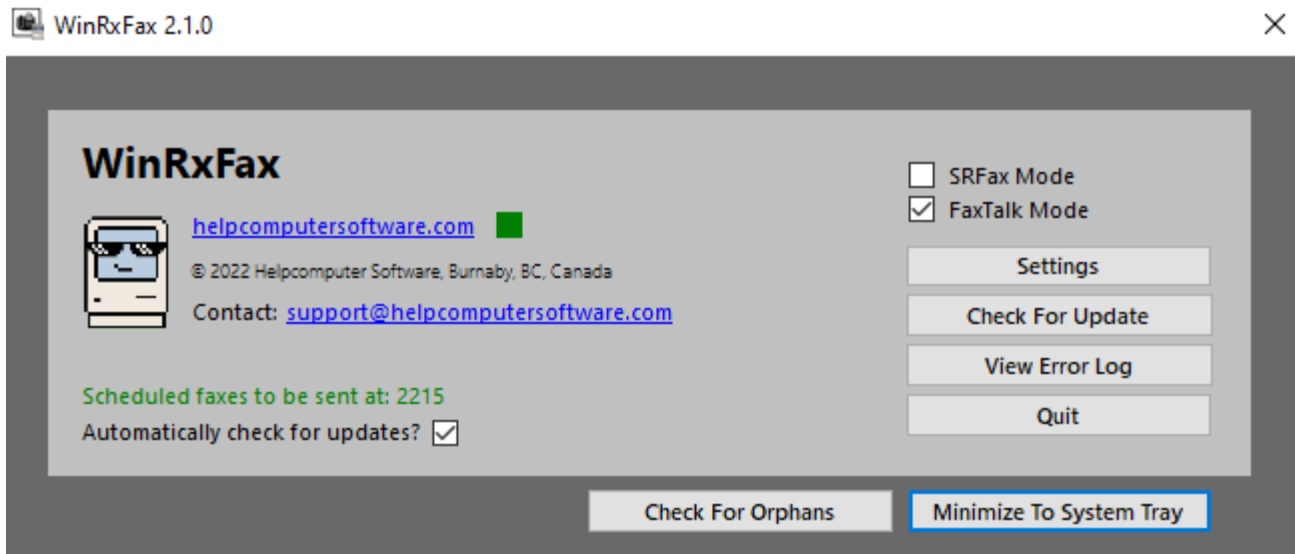
From here you can fax the adaptation reports, or schedule them to be sent at set time. To send scheduled faxes, you must update WinRxFax to the current version (2.1.0) from helpcomputersoftware.com. When the scheduled time is set, it will send any queued adaptation reports every day at the set time. After they are sent it will remove them from the queued adaptations list.



WinRxFax configuration window showing scheduled fax settings. The window has a title bar and a main area with the following elements:

- ☒ Send faxes at scheduled time
- Set Time: HR 22 MIN 15 10:15 PM
- Faxes will be sent daily at: 10:15 PM [DRB]
- Buttons: Send Faxes Now, Remove Item, Clear Grid, Print, Close
- ☐ Include cover page
- ☐ Print Preview
- Footer: A copy of the adaptation report PDF will be saved to the patient's Documents when faxed or printed

When there is a scheduled time set, it will also be shown on the WinRxFax screen like below:



WinRxFax 2.1.0 main window showing status and settings. The window has a title bar and a main area with the following elements:

- WinRxFax logo and helpcomputersoftware.com link
- © 2022 Helpcomputer Software, Burnaby, BC, Canada
- Contact: support@helpcomputersoftware.com
- Scheduled faxes to be sent at: 2215
- Automatically check for updates? ☒
- Settings: ☐ SRFax Mode, ☒ FaxTalk Mode
- Buttons: Settings, Check For Update, View Error Log, Quit
- Buttons: Check For Orphans, Minimize To System Tray